



Berenson-Allen Center

For Noninvasive Brain Stimulation

Dress Code Policy

As a department that comes into daily contact with patients and visitors, it is vitally important that our staff be properly identified and exhibits a professional, businesslike image to internal customers and the public. Employees are expected to dress in a manner that is normally acceptable in a business office setting.

1. General attire shall be clean, professional, neat and moderate in style:

- Everyone should adhere to business casual attire.
- Hair must look clean, well-trimmed, and neat and cannot interfere with the performance of work duties.
- If worn, perfumes, colognes, and other fragrances should be used at a moderate odor level so as not to overwhelm others.
- Shoes must provide safe, secure footing, offer protection against hazards and should look professional. Those with direct patient care (including research subjects) must wear a closed toe shoe.
- On Fridays and hospital holidays, professional looking jeans are acceptable. Distressed jeans and those with rips and tears may not be worn

The following attire is NOT permitted:

- Sheer Clothing
- Shorts
- T-Shirts
- Leggings
- Athletic wear
- Halter tops
- Tube tops
- Tank tops
- Strapless dresses
- Low cut/revealing tops
- Midriff-bearing tops
- Skirts/dresses with thigh-high slits
- Mini Skirts and dresses shorter than where your fingertips rest if your arms are at your sides

The following shoes are NOT permitted:

- Sandals (including strappy dress sandals)
- Flip-flops

2. Department name badges should be clearly visible to patients, visitors, and other hospital personnel and should be worn at all times while on duty.